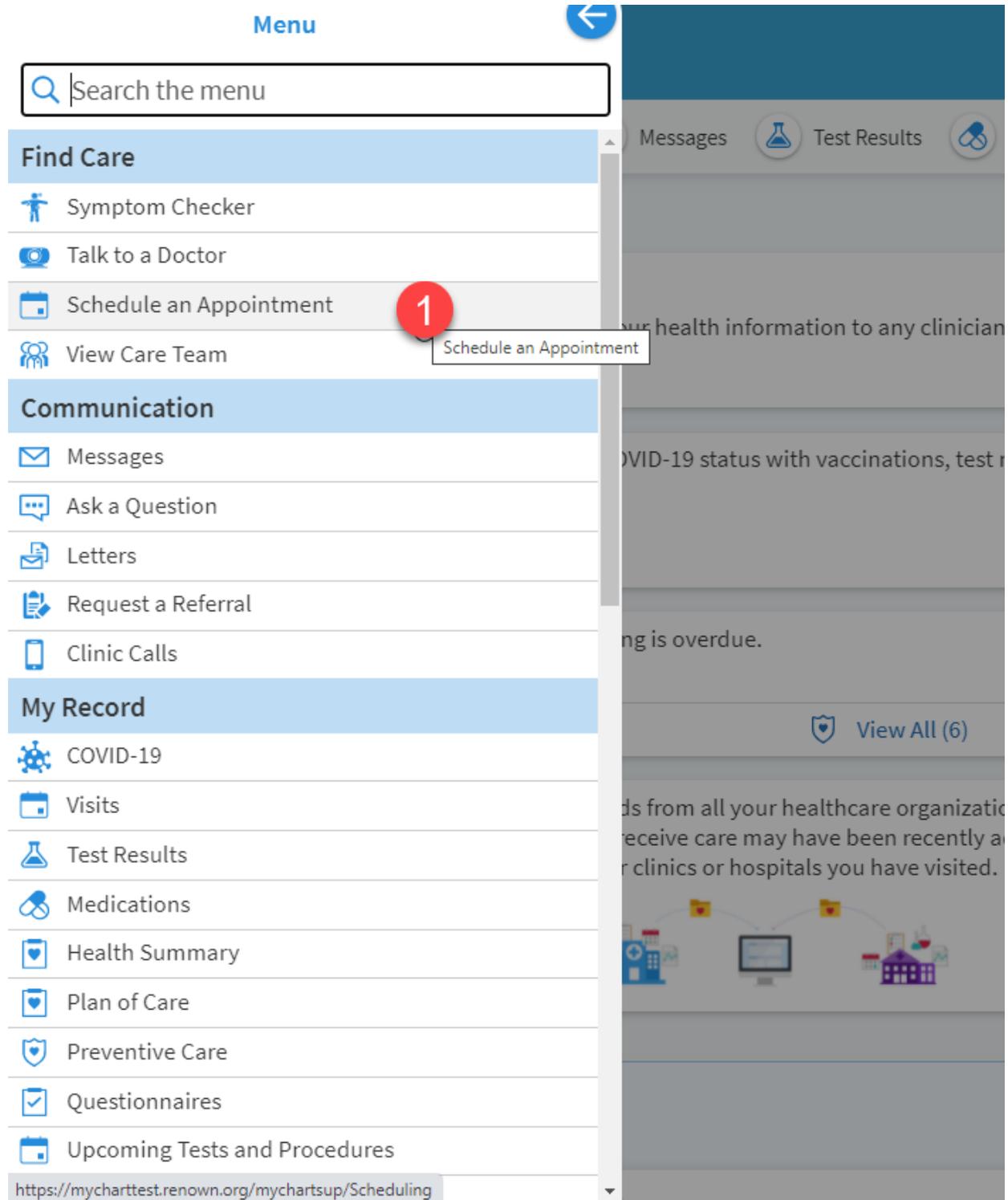


# MYCHART SCHEDULING INSTRUCTIONS

## COVID-19 Vaccine for children ages 5-11

1) After logging in, navigate to the Menu and select Schedule an Appointment.



2) Locate the "COVID-19 Vaccine (5-11 years)" tile. This will only display for patients ages 5-11.

The screenshot shows the MyChart interface for scheduling an appointment. At the top, there are navigation icons for Menu, Visits, Messages, Test Results, and Medications. The main heading is "Schedule an Appointment". Below this, a section titled "Tell us why you're coming in" prompts the user to choose a reason. There are six tiles available: "Mammography Screening at Renown", "Mammography Screening at Carson Valley Medical Center", "COVID-19 Vaccine", "Research Appointment - Genetic Screening", "COVID-19 Vaccine (5-11 years)", and "Schedule a lab appointment". The "COVID-19 Vaccine (5-11 years)" tile is highlighted with a red circle containing the number 2. A mouse cursor is visible at the bottom right of the screen.

3) The tile will take you to this screen. Click the blue button to continue.

The screenshot shows the "Schedule an Appointment" screen after selecting the "COVID-19 Vaccine (5-11 years)" option. The "Reason for visit" is set to "COVID-19 Vaccine (5-11 years)". There are options to edit the reason, locations, time, and to verify and schedule. A red callout box with an arrow pointing to the "COVID Vaccine 2nd dose 5-11 years" option contains the text "both 1st and 2nd dose will be scheduled". At the bottom, there is a blue button labeled "Got it, thanks!" and a red circle containing the number 3.

4) Select a day and time. If you do not see any options, there are not currently any more appointments available.

**Schedule an Appointment** Start over

Reason for visit [Edit](#)  
COVID-19 Vaccine (5-11 years)

Locations [Edit](#)  
MASS VACCINATION SITE

Time

Verify and schedule

Related Links  
[Talk to a Doctor](#)

What time works for you?

Start search on  
11/04/2021

Saturday November 13, 2021	9:00 AM - COVID Vaccine 5-11 years MASS VACCINATION SITE • 10315 Professional Circle Reno NV 89521	
Saturday December 4, 2021	9:00 AM - COVID Vaccine 2nd dose 5-11 years MASS VACCINATION SITE • 10315 Professional Circle Reno NV 89521	<a href="#">Continue</a>
Saturday November 13, 2021	9:30 AM - COVID Vaccine 5-11 years MASS VACCINATION SITE • 10315 Professional Circle Reno NV 89521	
Saturday December 4, 2021	9:00 AM - COVID Vaccine 2nd dose 5-11 years MASS VACCINATION SITE • 10315 Professional Circle Reno NV 89521	<a href="#">Continue</a>
Saturday November 13, 2021	10:00 AM - COVID Vaccine 5-11 years MASS VACCINATION SITE • 10315 Professional Circle Reno NV 89521	
Saturday December 4, 2021	9:00 AM - COVID Vaccine 2nd dose 5-11 years MASS VACCINATION SITE • 10315 Professional Circle Reno NV 89521	<a href="#">Continue</a>

5) Your appointment is not confirmed until you click the green "Schedule" button.

**Schedule an Appointment** Start over

Reason for visit [Edit](#)  
COVID-19 Vaccine (5-11 years)

Locations [Edit](#)  
MASS VACCINATION SITE

Time [Edit](#)  
Saturday November 13, 2021 9:30 AM  
Saturday December 4, 2021 9:00 AM

Verify and schedule

Related Links  
[Talk to a Doctor](#)

**PLEASE HIT SCHEDULE AT THE BOTTOM OF THE SCREEN**

Do not exit this screen without hitting the "Schedule" button at the bottom. You will not have a scheduled appointment without completing this step.

**COVID-19 Vaccine (5-11 years)**

Appointments will be scheduled on multiple days  
Saturday November 13, 2021

9:30 AM (30 minutes)  
COVID Vaccine 5-11 years  
MASS VACCINATION SITE • 10315 Professional Circle Reno NV 89521

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Saturday December 4, 2021

9:00 AM (30 minutes)  
COVID Vaccine 2nd dose 5-11 years  
MASS VACCINATION SITE • 10315 Professional Circle Reno NV 89521

**Visit Instructions**

**COVID-19 Vaccine (5-11 years)**  
Located in the Hometown Health Building-Great Basin Auditorium. Please enter the building through the main doors and you will be checked in at the lobby. Please wear clothing that provides easy access to the upper arm.

**5** [Schedule](#)