

**AUTHORIZATION FOR RELEASE OF HEALTH INFORMATION ("Authorization")**  
**NOTE: ALL sections must be completed**

Patient Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
Printed (First) (MI) (Last Name)  
Address: \_\_\_\_\_ Telephone #: \_\_\_\_\_  
Street Address City State Zip Code

I authorize: Renown Health to (circle one) SEND TO -or- RECEIVE FROM the below entity:  
\_\_\_\_\_ Telephone #: \_\_\_\_\_ Fax: \_\_\_\_\_

Full Name/Entity  
Address: \_\_\_\_\_  
Street Address City State Zip Code

Purpose of Request to Release:  
 Treatment  Personal/Patient Request  Legal/Attorney  Insurance  Other (specify): \_\_\_\_\_

For Date(s) of Service from: \_\_\_\_\_ to \_\_\_\_\_ [Dates MUST be specified]

Information To Be Disclosed:  
 Admission History & Physical  Emergency Room Records  Consultations  Operative Reports  
 Progress Notes  Radiology & X-Ray Reports  Laboratory Reports  Discharge Summary  
 Entire Medical Record (Does not include billing or Radiology Films/CDs)  Other:: \_\_\_\_\_

Additional Information To Be Disclosed:  
 Billing Records  
 Radiology Films/CDs

I Specifically Authorize Release of These Records (these records will NOT be released unless you initial & check the box to consent to release):  
Initial: \_\_\_\_\_  Release Drug, Alcohol & Substance Abuse Records  
Initial: \_\_\_\_\_  Release Communicable Disease Records, including without limitation, HIV/AIDS Records  
Initial: \_\_\_\_\_  Release Genetic Testing Records  
Initial: \_\_\_\_\_  Release Psychiatric & Mental Health/Behavioral Health Records. Treating provider approval is required for release of Psychiatric & Mental Health/Behavioral Health Records.

I UNDERSTAND THAT:  
● This Authorization will become effective immediately and will expire on \_\_\_\_\_ [Date]. If no date is specified, this authorization will expire one (1) year from the signature date.  
● I may revoke this Authorization at any time, in a written revocation sent to the Custodian of Records. However, I understand that my health information might have already been released.  
● Information released by this Authorization might be re-disclosed by the recipient and might not be protected by state and federal privacy laws. I agree to release Renown Health from liability for release and disclosure of the released information.  
● I am not required to sign this Authorization as a condition to obtain treatment, services or for eligibility of benefits. My signature on this Authorization is voluntary.

Signature of PATIENT ONLY: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Person Who Is NOT the Patient: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Authority to Sign: \_\_\_\_\_  
Proof of Authority MUST be attached (except for parents)  
Address: \_\_\_\_\_ Tel No: \_\_\_\_\_

\*\*\*Completed by Staff Member Fulfilling & Verifying Authorization & Completeness\*\*\*

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Verified By: \_\_\_\_\_

MR #: \_\_\_\_\_ Account #: \_\_\_\_\_

List Document Used to Verify (attach a copy): \_\_\_\_\_

Provider Signature for Release of Psychiatric/Mental Health Records: \_\_\_\_\_

Printed Provider Name: \_\_\_\_\_ Date: \_\_\_\_\_



850 Harvard Way  
Mail Code B3  
Reno, NV 89502  
Fax: 775-982-3759



**ROI**  
**Authorization**

- Tracking only/Records released
- Mail
- Patient Pick-up at Harvard Way